

Logan Library Board Meeting

July 10th, 2023

Logan Public Library, 121 E. 6th Street, Logan, Iowa

Board members present: Sandy, Helen, & Judy

Staff members present: Kate

1. The meeting was called to order, 4:00 p.m.
2. The meeting agenda was reviewed, Helen motioned to approve, Judy seconded approved as read
3. The June, 2023 meeting minutes were read - No corrections, stand approved as read
4. Review monthly bills - Helen motioned to approve, Judy seconded, stand approved
5. Period of public comment was held
6. Board members reviewed correspondence
7. Board member continuing education report - Board members met on Wednesday June 14th to watch Policies Lost & Found part 2 on YouTube, Gary watched on his own at the library that morning - 6 hours of CTE completed
8. Directors Report
 - a. Grant Updates
 - i. Rob-See-Co Grant application submitted, requested \$875 in support of the creation of a STEM cart for in library use
 - ii. ALA laptops have arrived, hotspots are on their way
 - iii. We've begun planning for the fall grant cycle & plan to apply for the Community Foundation & King Foundation Grants
 - b. Summer programming is ongoing & is going very well, averaging 10 to 15 participants per program with an all time high of 200 participants at Dr. Bechtel's Animals held in partnership with the Woodbine Carnegie Library
 - c. Update on YA refurbishment, UV film installation, donations & fall maintenance plans
9. Evaluated trees on the library grounds, board is concerned about the middle tree on the east side of the building & a branch overhanging Hwy 127, will cooperate with the City of Logan regarding removal
10. Reviewed plans for the AARP Community Challenge grant project
11. Discussed proposed removal of previous director JJ Andregg's name from the directors mural on the first floor. Helen motioned to retain the name in the mural as it is, Judy seconded, all approved
12. Review of Operations & Personnel Policy part two tabled to August meeting, Judy motioned, Helen seconded, all approved
13. Reviewed Library Director, Youth Services/Programming Librarian, Substitute Clerk, & Intern job descriptions, approved as edited
 - a. An edit to the Youth Services/Programming Librarian position was requested to require a High School Diploma or GED
14. Agenda items for the next meeting
 - i. Review Library Operations Pt. 2 proposal
15. Meeting adjourned, 4:59 p.m.

Board president signature

Secretary signature

Sandra Richardson

