

Logan Library Board Meeting

June 12th, 2023

Logan Public Library, 121 E. 6th Street, Logan, Iowa

Board members present: Sandy, Helen, Judy, Gary, & Gene

Staff members present: Kate

1. The meeting was called to order, 4:00 p.m.
2. The meeting agenda was reviewed, Helen motioned to edit the agenda date from May 8th to June 12th & approve, Judy seconded the edit & the approval, approved as edited
3. The May, 2023 meeting minutes were read - No corrections, stand approved as read
4. Review monthly bills - Helen motioned to approve, Gary seconded, stand approved
5. Period of public comment was held
6. Board members reviewed correspondence
7. Board member continuing education report - Board members will be meeting on Wednesday June 14th to watch Policies Lost & Found part 2 on YouTube, Gary will watch at another time
8. Directors Report
 - a. Inventory Update: everything except games, puzzles & kits has been completed.
 - b. Summer Books Sale ran June 1st - 7th, the event resulted in the addition of an estimated \$1,300 in new items & generated \$422.44 in donations for our Lending Depot
 - c. Grant Updates:
 - i. Rob-See-Co Grant application in progress, will be submitted by June, 30th
 - ii. King Grant evaluation is complete
 - d. Summer programming is ongoing & the BC's Pages for Pizza program has launched
9. Reviewed wage increases for Director & Youth Services/Programming Librarian, Gene moved to approve a 4% increase, Helen seconded the motion, all approved
10. Reviewed edits & additions to part one of proposed Operations & Personnel Policy
11. Live virtual presentation by MidWest Pano regarding proposed Virtual Library Tour, Judy moved to approve the quote & proceed, Gary seconded, all approved
12. Review of Operations & Personnel Policy part two & Library Director Job Description tabled to next meeting
13. Agenda items for the next meeting
 - i. Review Library Operations Pt. 2 proposal
 - ii. Review Job Descriptions
 - iii. Discuss Library Director Mural
14. Meeting adjourned, 5:17 p.m.

Board president signature

Secretary signature

