



BORROWER INFORMATION

Full Name

Patron Phone Number

Patron Account Number

Patron ID No. & Expiration

BORROWER'S AGREEMENT

- I understand that as borrowing patron I am financially responsible for any & all fees related to the telescope checked out to me up to a total replacement cost of \$500.00
- I understand that the loan period for this item is two weeks (14 days), with no renewals & that the Overdue Item Fine for this item is \$10.00 per day.
- I understand that an overdue status on this item of 30 days will result in charges for the full replacement cost of \$500.00 & that I am responsible for the payment of this fee.
- I understand that this item must be returned to the Logan Public Library directly into the care of a library staff member & may not be left unattended.
- I understand that I may not transfer possession of this item to anyone during the loan period.
- I understand that must supervise all children during their use of this item.
- I understand that the item must be transported in a vehicle & secured safely so it will not be damaged.
- I understand I am responsible for reading the user manual & all provided information related to the proper use & care of this item.
- I understand I have a responsibility to treat this item with care & respect. I will not expose the telescope to extreme temperatures, water, or other damaging elements & I will only use the telescope for its intended purpose.

I acknowledge the above listed statements & accept full responsibility for the telescope & accessories during the loan period. The Logan Public Library, its staff, & its board members are not liable for any damages that may occur through the use of this item. I WILL NOT LOOK AT THE SUN.

Borrower Signature

Date



LOGAN PUBLIC LIBRARY STAFF USE - PLEASE INITIAL

Check Out Date: _____

Staff Notes:

CONFIRMED PATRON ADDRESS, & PHONE NUMBER & TOOK A PHOTOCOPY OF CURRENT ID

PROVIDED A COPY OF THE LIBRARY TELESCOPE CIRCULATION POLICY

EXPLAINED PROPER USE & CARE OF THE ITEM & ANSWERED PATRON QUESTIONS

CONFIRMED ALL ITEMS CONTAINED IN THE LIBRARY TELESCOPE KIT ARE PRESENT & IN GOOD CONDITION

CONFIRMED SUCCESSFUL CHECK OUT OF ITEM IN FOLLETT

Check In Date: _____

CONFIRMED THE RETURN OF ALL ITEMS CONTAINED IN THE LIBRARY TELESCOPE KIT ARE PRESENT & IN GOOD CONDITION

CONFIRMED THE TELESCOPE IS IN GOOD WORKING ORDER

IF ALL ITEMS ARE PRESENT & IN GOOD CONDITION TAKE POSSESSION OF THE LIBRARY TELESCOPE KIT & CONFIRMED THE SUCCESSFUL CHECK IN OF THE ITEM IN FOLLETT

IF ITEMS ARE DAMAGED OR MISSING I HAVE NOTED THESE FOR REVIEW & FEE ASSESSMENT BY THE DIRECTOR OR YS LIBRARIAN. I TOOK POSSESSION OF THE LIBRARY TELESCOPE KIT BUT DID NOT COMPLETE THE CHECK IN PROCESS IN FOLLETT

Library Telescope Program Loan Status

Fees Assessed, *If Applicable*

Loan Complete

Fees Paid, *If Applicable*

Staff Signature & Date