

# Logan Library Board Meeting

March 13th, 2023

Logan Public Library, 121 E. 6th Street, Logan, Iowa

Board members present: Sandy, Helen, Judy, & Gary

Board members absent: Gene

Staff members present: Kate

1. The meeting was called to order, 4:11 p.m.
2. The meeting agenda was approved - Helen motioned to approve, Judy seconded, approved as read
3. The February, 2023 meeting minutes were read - No corrections, Judy motioned to approve, Helen seconded, minutes stand approved as read
4. Review monthly bills - Helen motioned to approve, Judy seconded, stand approved
5. Period of public comment was held
6. Board members reviewed correspondence
7. Directors Report
  - a. Donations: have completed Putnam donation item purchases
  - b. Grant Updates:
    - i. King Grant - Door upgrades complete & water fountain to follow
    - ii. Did not receive the Comm. Foundations of Southwest IA Grant
    - iii. Applied for Dollar General, Applying for AARP & ALA grants
  - c. Provided an update on planned programming for summer
8. Board continuing education report: 15 minutes of CTE for all board members
  - a. Discussed upcoming video training party
  - b. Discussed Marshalltown Iowa Library news regarding periodicals
  - c. Reviewed Patron Behavior Policy article from March/April American Libraries magazine & how it relates to our newly redesigned policies
9. Reviewed all updated policies in their updated format for style
10. Reviewed new staff evaluation form - Form approved, to be completed by board members for review in April
11. Agenda items for the next meeting
  - i. Director evaluation
  - ii. Start personnel policy discussion
  - iii. 23/24 FY budget update if available
12. Meeting adjourned, 5:02 p.m.

Board president signature

secretary signature



